

Notice of Public Meeting
AGENDA
GREATER PERSHING PARTNERSHIP
PERSHING COUNTY ECONOMIC DEVELOPMENT E-BOARD
NOVEMBER FULL BOARD MEETING
PERSHING COUNTY COMMUNITY CENTER
820 6TH STREET
Lovelock, Nevada

Date: November 19, 2009

Time: 6:00

- ** 1. Call to Order / Roll Call
- ** 2. Approval of September 8, 2009 Board of Directors meeting minutes
- ** 3. Discussion/Action regarding becoming a member with Humboldt Shredders presented by Holly Trongo
- ** 4. Public Comments (generally limited to five minutes)
- ** 5. Correspondence
- ** 6. Discussion/Action regarding the full board holding quarterly meetings
- ** 7. Discussion/Action regarding the acceptance of Connie Fruge's resignation letter
- ** 8. Discussion/Action regarding nomination of a new secretary/treasurer for the GPP
- ** 9. Discussion/Action regarding Frontier Days payment for 2009 and keeping Frontier Days under the GPP insurance and allowing them to utilize the GPP office and equipment for 2010
- ** 10. Discussion/Action regarding paying the liability insurance policy
- ** 11. Discussion/Action regarding the review and/or approval of the travel and meal policy, credit card policy, mileage claim report form, weekend and after hours compensation policy, Drug and Alcohol free workplace policy, Best accounting practices policy, Board minutes policy, Board of Directors meeting policy, Board member policy, and the Employee harassment policy
- ** 12. Discussion/Action regarding review and update of the GPP bylaws
- ** 13. Discussion/Action report from the Economic Development Committee
- ** 14. Staff Report
 - a. **Open Projects:** Billboards, staff insurance update
 - b. **Meeting/Workshop Updates:** QuickBooks Workshop attended by Beth Reid August 13, 2009. Grammar & Proofreading seminar in Reno September 14, 2009 attended by Stephanie Jimenez and Beth Reid
 - c. **Frontier Community Coalition**
 - d. **Grant Status Updates (NCOT, NCED, CEDA):** NCOT Marketing grant FY10 2nd cycle submitted on September 25, 2009.
 - e. **Business Development**
- ** 15. Reports from each workgroup
 - a. Budget (Lynn, Celeste)
 - b. Business Retention & Expansion
 - c. Events:
 - Parade of Lights, December 5, 2009.**
 - d. Marketing (Matt, Patty, Tom & Darin)
 - i. Position Papers:
 - 1. Labor Force
 - 2. View on Growth
 - 3. Schools
 - 4. Targeted Marketing
 - e. Policy & Procedure (Lynn, Patty)
 - f. Complaints (Celeste & Lynn)
- ** 16. Approval of Vouchers and Payroll
- ** 17. Board Report
- ** 18. Adjournment

** DENOTES POSSIBLE ACTION ITEM

Agenda items may be taken out of order to promote efficiency.

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